# Introduction to rare book cataloguing 

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## Printing in the hand press period

Printing press house in the late 1500s by Swiss artist Jost Ammans (1539-1591). The engraving is from Gottfried's Historical Chronicle published in Frankfurt 1619.


## Printing in the hand press period



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## IMPOSITION \&

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## Printing in the hand press period



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## Format

| Format | Abbreviation | Min. height | Chainlines | Leaves per gathering |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| folio | fol. | 25 cm. | vertical | $2,4,6,8$ or 10 |  |
| quarto | 4 to | 16 cm. | horizontal | 4,2 or 8 |  |
| octavo | 8 vo | 12 cm. | vertical | 8 or 4 |  |
| duodecimo | 12 mo | 11 cm. | horizontal | 12,6 or 8 and 4 |  |
| sixteenmo | 16 mo | 9.5 cm. | horizontal | 8 or 16 |  |
| eighteenmo | 18 mo | 10 cm. | vertical |  | 6 or 12 |
| twenty-fourmo | 24 mo | 9.5 cm. | horizontal | 12 (English) or 8 (continental) |  |
| tong twenty- <br> fourmo | 24 mo | 10 cm. | vertical | 8 or 16; or 6 or 12 (long and |  |

## Format

## Folio format

Gathering of two leaves
In the $16 / 17^{\text {th }}$ centuries, folios were made up of three sheets in a single gathering


> Studying
> Early Printed Books


## A PRACTICAL GUIDE

## Title page



A Gagg for the new Gospell? NO:
A NEW GAGG FOR
An OLD Goose.
VVho would needes vndertake to ftop all Protestants mouths for euer, with 276 . places out of their owne Englifl Bibles.

OR
AN ANSVVERE
to a late Abridger of Controuerfies, and Belyar of the Protestants Doatrine.
By Richard © Nountagu. $^{\text {a }}$
Publifhed by Avthoritie.
LONDON:
LO ND O N:
Printed by Thomas Snodham for Matthew Lownes
and William Barret. 1624 :

## Title page



## Title page



## Before cataloguing

- Always have dry and clean hands (no moisturiser or sanitiser)
- Make sure to use an appropriate support for the book
- Have some acid-free slips next to you
- Always handle the book as little as possible
- Have a careful look at the book, flick through the pages
- Does your book have:
> Paratext (advertisements, errata leaf/slip...)
> Illustrations (if so, what kind?)
> Inscriptions (ownership, price, purchase note...)


## Starting cataloguing

- Find your favourite workflow
- Always check if you already have a copy of the edition on Alma (be careful with variants)

Open the bib record

- Make sure to differentiate the two copies in the 5XX notes
- Add the new holding

5104
$\ddagger$ ESTC, $\ddagger \mathrm{c}$ T25850
$\ddagger$ Provenance Copy at P. 107(9) has bookplate of David Hugh free endpaper: "Elumes Col. Regin. apud Cant. Soc $\ddagger$ Binding:Copy at M.20.12(8)bound in 18th-century Cambrid $\ddagger$ Annotations: Copy at $\mathrm{M} .20 .12(8)$ has late 17 th-century shelf $\ddagger$ Queens' copy at P.107(9) is item 9 in a volume of tracts. $\ddagger 5$ $\ddagger$ Queens' copy at $\mathrm{M} .20 .12(8)$ is item 8 in a volume of pamphl

## Starting cataloguing

- Find your favourite workflow

- Always cherofilie

Alma (be ${ }_{\text {AnNO }}^{\text {find }}$
RLUK
BL Legal Deposit
BNB
British Library


Did you know that it is possible to add or

## Notes on imported ESTC records



## Notes on imported ESTC records

| LDR | \#\#\#\#\#cam\#a2200337\#\#\#4500 |
| :---: | :---: |
| 001 | 0061896057 Will update when the record is saved |
| 005 | 20100223163553.0 - Will update when the record is saved |
| 008 | 920617s1600\#\#\#\#enk\||||\#\#\#\#\#\#\#00|\#|eng\#c |
| 009 | S118247 |
| 035 | $\ddagger \mathrm{a}$ (CU-RivES)S118247 |
| 035 | $\ddagger \mathrm{a}$ (Uk-ES)006189605 |
| 040 | $\ddagger \mathrm{a}$ CU-RivES $\ddagger \mathrm{c}$ CU-RivES $\ddagger \mathrm{d}$ CStRLIN $\ddagger \mathrm{e}$ dcrmb |
| 1001 | $\ddagger \mathrm{W}$ Willet, Andrew, $\ddagger \mathrm{d}$ 1562-1621. |
| 2451 | $\ddagger$ a Synopsis papismi, that is, A generall vievv of papistrie: $\ddagger \mathrm{b}$ vvherein the vvhole mysterie of iniqvitie, and svmme of antichristian doctrine is set downe, which is maintained this day by the Synagogue of Rome, against the Church of Christ: together with an antithesis of the trve Christian faith, and an antidotvm or covnterpoyson ovt of Scriptvre, against the whore of Babylons filthie cuppe of abominations: confvted by Scriptvres, fathers, covncels, imperiall constitvtions, pontificiall decrees, their owne writers, and our martyrs. Divided into fiue bookes or centvries, that is, so many hundreds of popish heresies and errors. Now this third time pervsed and published by the former author, and augmented with a fift hundred of errors, and other necessarie additions, to be seene in the end of the preface. |
| 2463 | $\ddagger$ Generall view of papistrie |
| 260 | $\ddagger$ At London : $\ddagger \mathrm{b}$ imprinted by Felix Kyngston, for Thomas Man, dwelling in Pater noster row at the signe of the Talbot, £c 1600. |
| 300 | $\ddagger \mathrm{fa}$ [20], 1079, 1082-1114, [28] p. ; $\ddagger \mathrm{c} 2^{\circ}$. |
| 500 | $\ddagger \mathrm{A}$ A-B1 contain a dedication to Queen Elizabeth signed: Andrevv Willet. |

## Notes on imported ESTC records



## Notes on imported ESTC records

| LDR | \#\#\#\#\#cam\#a2200337\#\#\#4500 |
| :---: | :---: |
| 001 | 006189605 |
| 005 | 20100223163553.0 |
| 008 | 920617s1600\#\#\#\#enk\|||\#\#\#\#\#\#\#\#00|\#||eng\#c |
| 009 | S118247 $\square$ Turn it into a 510 |
| 035 | ta(CU-RivES)S118247 |
| 035 | 5104 ta English short tite catalogue, ¥c si18247 |
| 040 |  |
| 1001 | $\ddagger \mathrm{W}$ Willet, Andrew, $\ddagger \mathrm{d}$ 1562-1621. |
| 2451 | $0 \ddagger$ Synopsis papismi, that is, A generall vievv of papistrie: $\ddagger \mathrm{b}$ vvherein the vvhole mysterie of iniqvitie, and svmme of antichristian doctrine is set downe, which is maintained this day by the Synagogue of Rome, against the Church of Christ: together with an antithesis of the trve Christian faith, and an antidotvm or covnterpoyson ovt of Scriptvre, against the whore of Babylons filthie cuppe of abominations: confvted by Scriptvres, fathers, covncels, imperiall constitvtions, pontificiall decrees, their owne writers, and our martyrs. Divided into fiue bookes or centvries, that is, so many hundreds of popish heresies and errors. Now this third time pervsed and published by the former author, and augmented with a fift hundred of errors, and other necessarie additions, to be seene in the end of the preface. |
| 2463 | $\ddagger$ Generall view of papistrie |
| 260 | $\ddagger$ At London : $\ddagger \mathrm{b}$ imprinted by Felix Kyngston, for Thomas Man, dwelling in Pater noster row at the signe of the Talbot, $\ddagger \mathrm{c} 1600$. |
| 300 | $\ddagger \mathrm{fa}$ [20], 1079, 1082-1114, [28] p. ; $\ddagger \mathrm{c} 2^{\circ}$. |
| 500 | $\ddagger \mathrm{A} 3-\mathrm{B} 1$ contain a dedication to Queen Elizabeth signed: Andrevv Willet. |

## Notes on imported ESTC records

| LDR | \#\#\#\#\#cam\#a2200337\#\#\#500 |
| :---: | :---: |
| 001 | 006189605 |
| 005 | 20100223163553.0 |
| 008 | 920617s1600\#\#\#\#enk\||||\#\#\#\#\#\#\#00|\#||eng\#c |
| 009 | S118247 |
| -05 | +2 (Cll PivCS)C410247 |
| -or |  |
| 040 | $\ddagger \mathrm{a}$ CU-RivES $\ddagger \mathrm{c}$ CU-RivES $\ddagger \mathrm{d}$ CStRLIN $\ddagger \mathrm{e}$ dcrmb |
| 1001 | $\ddagger$ Willet, Andrew, $\ddagger \mathrm{d}$ 1562-1621. |
| 24510 | $\ddagger$ a Synopsis papismi, that is, A generall vievv of papistrie: $\ddagger \mathrm{b}$ vvherein the vvhole mysterie of iniqvitie, and svmme of antichristian doctrine is set downe, which is maintained this day by the gynagogue of thome, against ane church of Christ: together with an antithesis of the trve Christian faith, andan antidotvm or covnterpoyson ovt of Scriptvre, against the whore of Babylons filthie cuppe of abominations: confvteany constitvtions, pontificiall decrees, their owne writers, and our martyrs. Divided into fiue bookes or centvries, that is, so many hundreds of popish heresies and errors. Now this third time pervsed and published by the former author, and augmented with a fift hundred of errors, and other necessarie additions, to be seene in the end of the preface. |
| 2463 | $\ddagger \mathrm{a}$ Generall view of papistrie |
| 260 | $\ddagger \mathrm{a}$ At London : $\ddagger \mathrm{b}$ imprinted by Felix Kyngston, for Thomas Man, dwelling in Pater noster row at the signe of the Talbot, $\ddagger \mathrm{c} 1600$. |
| 300 | $\ddagger \mathrm{a}[20], 1079,1082-1114,[28]$ p. ; $\ddagger 2^{\circ}$. $\longrightarrow 32 \mathrm{~cm}$. (fol.) |
| 500 | $\ddagger$ A A3-B1 contain a dedication to Queen Elizabeth signed: Andrevv Willet. |

## Notes on imported ESTC records

| 500 | $\ddagger$ Edition statement begins "Now this third time pervsed and published ..." Variant: title page partly in a different setting; edition statement begins "Novv this third time perused and published ...". |
| :---: | :---: |
| 500 | $\ddagger$ The first leaf is blank. |
| 500 | $\ddagger$ Books 2-5 each have separate dated title page on leaves 2 H 1 r , 2 T 5 r , 353 r , and 4 O 2 r , respectively; pagination and register are continuous. |
| 500 | $\ddagger$ With tables and a final errata leaf. |
| 500 | ta Signatures: $\mathrm{A}^{4} \mathrm{~B}-5 \mathrm{C}^{\text {c }} 5 \mathrm{D}-5 \mathrm{~F}^{4}$. |
| 509 | $\ddagger$ Signatures from DFo. $\square>500$ ta Signatures from ESTC. |
| 5104 | $\ddagger$ STC (2nd ed.), $\ddagger \mathrm{c} 25698$ |
| 533 | $\ddagger$ Microfilm. $\ddagger \mathrm{b}$ Ann Arbor, Mich.: University Microfilms International, $\ddagger \mathrm{d} 1978.1$ microfilm reel; 35mm. $\ddagger \mathrm{f}$ (Early English books, 1475-1640: 1503:2). |
| 539 | $\ddagger$ IU. |
| 6102 | 0 扌a Catholic Church $\ddagger \mathrm{v}$ Controversial literature $\ddagger v$ Early works to 1800. |
| 648 | 7 £a 1473-1640 $\ddagger 2$ local |
| 655 | 7 £a Addresses. $\ddagger 2$ rbgenr |
| 752 | $\ddagger \mathrm{Great} \mathrm{Britain} \ddagger \mathrm{b}$ England $\ddagger \mathrm{d}$ London. |

## Notes on imported ESTC records

| 500 | $\ddagger$ Edition statement begins "Now this third time pervsed and published ..." Variant: title page partly in a different setting; edition statement begins "Novv this third time perused and published ...". |
| :---: | :---: |
| 500 | $\ddagger$ The first leaf is blank. |
| 500 | $\ddagger$ Books 2-5 each have separate dated title page on leaves $2 \mathrm{H} 1 \mathrm{r}, 2 \mathrm{~T} 5 \mathrm{r}, 353 \mathrm{r}$, and 402 r , respectively, pagination and register are continuous. |
| 500 | $\ddagger$ With tables and a final errata leaf. |
| 500 | $\ddagger$ a Signatures: $\mathrm{A}^{4} \mathrm{~B}-5 \mathrm{C}^{6} 5 \mathrm{D}-5 \mathrm{~F}^{4}$. |
| 509 | $\ddagger$ a Signatures from DFo. |
| 5104 | $\ddagger \mathrm{STC}$ (2nd ed.) , $\ddagger \mathrm{c} 25698$ Expand citation using RBMS Citations |

$5104 \quad \ddagger a$ Pollard, A.W. Short-title catalogue of books printed in England, Scotland, \& Ireland and of English books printed abroad, 1475-1640 (2nd ed.), $\ddagger \mathrm{c} 25698$

61020 扌a Catholic Church $\ddagger v$ Controversial literature $\ddagger v$ Early works to 1800.
$648 \quad 7$ ta 1473-1640 $\ddagger 2$ local
$655 \quad 7$ 扌a Addresses. $\ddagger 2$ rbgenr
$752 \quad \ddagger$ a Great Britain $\ddagger \mathrm{b}$ England $\ddagger \mathrm{d}$ London.

## Notes on imported ESTC records

```
    500 扌a Edition statement begins "Now this third time pervsed and published ..." Variant: title page partly in a different
        setting; edition statement begins "Novv this third time perused and published ...".
    500 \ddaggera The first leaf is blank.
    500 \ddaggera Books 2-5 each have separate dated title page on leaves 2H1r, 2T5r, 3S3r, and 4O2r, respectively; pagination
        and register are continuous.
    500 \ddaggera With tables and a final errata leaf.
    500 扌a Signatures: Ad B-5C' 5D-5F
    509 \ddaggera Signatures from DFo.
    5104 \ddaggera STC (2nd ed.), \ddaggerc 25698
```



```
    [nglich bonkg 1475 164Q: 1ENQ.2%
590 +a|ll
    6102 0 扌a Catholic Church ¥v Controversial literature \ddaggerv Early works to 1800.
640 7 +24473-1640+2local
    655 7 扌a Addresses. f2 rbgenr
752
    \ddaggera Condm England \ddaggerd London.
```


## Notes on imported RLUK records

LDR

## Notes on imported RLUK records



Old Library

## Notes on imported records

Once your record is cleaned up, merge it with one of your rare book templates:

CTRL $+E$ or File $>$ Expand from template


Then save to re-order the fields

## Fixed fields: LDR - Marc leader



## Fixed fields: 008 - Fixed-Length Data Elements



## Fixed fields: 008 - Fixed-Length Data Elements



## Fixed fields: 008 - Fixed-Length Data Elements



## Fixed fields: 008 - Fixed-Length Data Elements



## Fixed fields: 008 - Fixed-Length Data Elements



## Fixed fields: 008 - Fixed-Length Data Elements



## Fixed fields: 008 - Fixed-Length Data Elements



## Fixed fields: 008 - Fixed-Length Data Elements



## Fixed fields: 008 - Fixed-Length Data Elements



## OXX field

041 O_ Item is not a translation 041 _ Item is or includes a translation
$\ddagger$ Language code of text
$\ddagger$ Language code of original
$\ddagger \mathrm{k}$ Language code of intermediate translations

0410 _ $\ddagger$ a eng
0411 _ $\ddagger$ eng $\ddagger \mathrm{f}$ lat
0411 _ $\ddagger$ a eng $\ddagger \mathrm{h}$ lat $\ddagger \mathrm{k}$ ger

## 1XX field - Main entries

1001 _ $\ddagger \mathrm{a}$ Erasmus, Desiderius, $\ddagger \mathrm{d}-1536$.
1101 _ $\ddagger$ England. $\ddagger \mathrm{b}$ Parliament.
1102 _ ұa Catholic Church.

- Always check against LOC (F3 key)
- If not in LOC, check in Virtual International Authority File (VIAF)


VIAF: The Virtual International Authority File
The VIAF® (Virtual International Authority File) combines multiple name authority files into a single OCLC-hosted name authority service. The goal of the service is to lower the cost and increase the utility of library authority files by matching and linking widely-used authority files and making that information available on the Web.Learn more.

## 24X field - Title and Title-Related Fields

## 240 - Uniform title

- Used when a work has appeared under varying titles, necessitating that a particular title be chosen to represent the work.
- Mainly used for popular literature and translated titles.

24010 ұa Romeo and Juliet. $\ddagger f 1599$
$24514 \not \ddagger a$ The most excellent and lamentable tragedie, of Romeo and luliet : $\ddagger \mathrm{N}$ Newly corrected, augmented, and amended: as it hath bene sundry times publiquely acted, by the right Honourable the Lord Chamberlaine his Seruants.

## 24010 ұa Satirae. $\ddagger$ English

24514 ұa The satires of Decimus Junius Juvenalis / $\ddagger \subset$ Translated into English verse- By Mr. Dryden, and several other eminent hands. Together with the satires of Aulus Persius Flaccus. Made English by Mr. Dryden. With explanatory notes at the end of each satire. To which is prefix'd discourse concerning the original and progress of satire. Dedicated to the Right Honourable Charles Earl of Dorset, \&c. By Mr. Dryden.

## 24X field - Title and Title-Related Fields

## 243 - Collective Uniform Title

Generic title that is constructed by the cataloger to collect works by a prolific author.

1001 _ $\ddagger$ a Chaucer, Geoffrey, $\ddagger \mathrm{d}-1400$.
24310 ұa Works. ¥f 1602
24514 扌a The vvorkes of our ancient and learned English poet, Geffrey
Chaucer, newly printed : $\ddagger \mathrm{b}$ To that which was done in the former impression, thus much is now added. 1 In the life of Chaucer many things inserted. 2 The whole worke by old copies reformed. 3 Sentences and prouerbes noted. 4 The signification of the old and obscure words prooued: also caracters shewing from what tongue or dialect they be deriued. 5 The Latine and French, not Englished by Chaucer, translated. 6 The treatise called lacke Vpland, against friers: and Chaucers A.B.C. called La priere de nostre Dame, at this impression added.

1001 _ ұa Homer.
24310 ұa Works. $\ddagger l$ English. $\ddagger f 1616$
$24514 \ddagger$ 叐 The whole works of Homer : $\ddagger \mathrm{b}$ prince of poetts in his Iliads, and Odysses / $\ddagger c$ Translated according to the Greeke, by Geo: Chapman.

## 24X field - Title and Title-Related Fields

## 245 - Title Statement

Transcription of the title proper found on the printed title page
$24514 \ddagger \mathrm{a}$ The whole works of Homer : $\ddagger \mathrm{b}$ prince of poetts in his Iliads, and Odysses / $\ddagger \subset$ Translated according to the Greeke, by Geo: Chapman.

- First indicator: ' 1 ' if author given in 1XX / ' 0 ' if not
- Second indicator: ' $X$ ' number of characters skipped (initial article disregarded)
- Use of $\ddagger \mathrm{a}, \ddagger \mathrm{b}$ and $\ddagger \mathrm{c}$ and punctuation prescribed in AACR2


## 245 field - Title Statement

The Country CAPTAINE, And the VARIETIE,

Two

## COMEDIES,

Written by a Perfon of HONOR.

Lately prefented by H is
MA J ESTIES Jevants, at the Black-Fryer

Printed for Hum: Robinfor at the ThreePidgeons, and Hum: Mojeley at the Priucss Armes in St. Pauls Church - yard. 1649.

24514 ұa The country captaine, and The varietie : $\ddagger \mathrm{b}$ two comedies / $\ddagger c$ written by a person of honor. Lately presented by His Majesties servants, at the Black-Fryers.

## Alternative:

24514 ұa The country captaine, and The varietie, : $\ddagger \mathrm{b}$ two comedies, / $\ddagger \mathrm{c}$ written by a person of honor. Lately presented by His Majesties servants, at the Black-Fryers.

Long s, should be transcribed as a lower case 's'

## 245 field - Title Statement



A Piece worthy to be read by all Gentleminn, who defire to know the fecrets of State, and myfteries of Government.
By CMarqueffe Virgilio CMalvezzi.
To this Tranflation is annexed ; the chiefe State Maxims, Political and Hiftorical obfervations, in a brief and fententious way, upon the fame fory of Count Olivares, Duse of st. Lucar.
LONDON,
Printed for M.Meighen, and G.Bedell, and
are to be fold at their thop, at the Middle-T TMple gate. 1647.
$24514 \not \ddagger \mathrm{a}$ The pourtract of the politicke Christian-favourite : $\ddagger \mathrm{b}$ Originally drawn from some of the actions of the Lord Duke of St. Lucar. Written to the Catholick Majesty of Philip the Great, and the fourth of that name. A piece worthy to be read by all gentlemen, who desire to know the secrets of state, and mysteries of government / $\ddagger \subset$ By Marquesse Virgilio Malvezzi. To this translation is annexed; the chiefe state maxims, political and historical observations, in a brief and sententious way, upon the same story of Count Olivares, Duke of St. Lucar.

## 245 field - Title Statement



## 245 field - Title Statement



## Latin for Rare Books Librarians

 https://www.nls.uk/media/778068/latin-words-list.pdfGuidelines for finding the nominative of Latin Personal Names

1st Declension (-a, -ae):

| Nom. | Mari-a |
| :--- | :--- |
| Gen. | Mari-ae |
| Dat. | Mari-ae |
| Acc. | Mari-am |
| Abl. | Mari-a |


| 2nd Declension (-us, -i): |  |  | 3rd Declension: |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Nom. | Nicola-us | Alexander | Nom. | Joannes | Leo | Caesar |
| Gen. | Nicola-i | Alexandr-i | Gen. | Joann- | Leon- | Caesar- |
| Dat. | Nicola-o | Alexandr-o |  |  |  |  |
|  |  |  | Dat. | Joann-i | Leon-i | Caesar-i |
| Acc. | Nicola-um | Alexandr-um |  |  |  |  |
| Abl. | Nicola-o | Alexandr-o | Acc. | em | em | em |
|  |  |  | Abl. | Joann-e | Leon-e | Caesar-e |

http://beinecke1.library.yale.edu/info/bookcataloging/latinnames.htm

## 245 field - Title Statement



24514 扌а P. Rami veromandui, regii professoris, Dialecticae libri duo : $\ddagger \mathrm{b}$ recèns in usum scholarum hâc formâ distinctiùs $\&$ emendatiùs excusi.

## 245 field - Title Statement



| Uppercase letterform to be converted | Lowercase conversion |
| :--- | :--- |
| I (vowel or consonant) anywhere in word ${ }^{23}$ | i |
| II at end of word | ij |
| II elsewhere in word | ii |
| V (vowel or consonant) at beginning of word | v |
| V (vowel or consonant) elsewhere in word | u |
| VV representing single letter ${ }^{24}$ | vv |

DCRM(B), Appendix G. Early Letterforms And Symbols

24510 扌a Institutionum ethicarum, sive, Staterae morum, aptis rationúm momentis libratae, tomus primus[-tertius] / $\ddagger \subset$ authore Thoma Anglo ex albiis.

## 245 field - Title Statement

D. 18.45
C. JULIUS CASAR
NOMISMATICUS, SIVE
Differtatio Hiftorica,
Dionis Caffii Scriptoris Greci Selectiora Commata
c. 7. C FE S ARIS
ang ORTUM OTETERITUM
DIGNITATES $\}\}^{R}$ ROGUM \&゙
CONNUBIA S, APOTHEOSIN
COMPLEXA
Nomifmatum demonftratione illuftrans.
J. Seobald FabricI.
S. Theol. D. Academix Hidutivergenfi

Profefforis, Comitis Palatini.

## LONDINI,

Typis Benneti Griffim, Impenfis Jonathanis
Edwoin, ad Infigne trium Rofarum propè Ludgat. 1678.

Uppercase 'I' should be kept as such (equal 'ii’)

## 245 field - Title Statement



| Forms of W |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Source | Transcription | Example | Transcription of example | Notes |
| VV | vV | VVhole | vvhole |  |
| VV | w | VWHOLE | whole |  |
| 2 V | W | 2vevfe | weysse |  |

DCRM(B), Appendix G. Early Letterforms And Symbols
5. An Alphabeticall Table of the principall diftinctions, and cheeefeft matters in every Booke contained.

## 245 field - Title Statement

$\ddagger$ † The vvorkes of Mr. Iohn VVeemse of Lathocker in Scotland: $\ddagger \mathrm{b}$ in three volumes. Containing these eight bookes. Viz. 1. The Christian synagogue. 2. The portrature of the image of God in man. 3. Observations naturall and morall. 4. An exposition of the first table of the moral law. 5. An exposition of the second table of the morall law. 6. An exposition of the ceremoniall law. 7. An exposition of the iudiciall law. 8. Excercitations divine. Serving generally for a helpe to the understanding of all that desire to know and obey the will of God in holy writt; but more especially for all young students in divinitie, that they may more easily understand the languages of Canaan, and Greece, and make a profitable use of them in preaching. With five tables prefixed. Viz. 1. Of the contents of each chapter. 2. Of the texts of Scriptures expounded. 3. Of the Hebrew words. 4. Of the Greeke words. 5. An alphabeticall table of the principall distinctions, and cheefest matters in every book contained.


## 245 field - Title Statement



| Forms of W |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
| Source | Transcription | Example | Transcription of <br> example | Notes |
| VV | vv | VVbole | vvhole |  |
| VV | w | W H O L E E | whole |  |
| 2V | w | 2vevfice | weysse |  |


| Uppercase letterform to be converted | Lowercase conversion |
| :--- | :--- |
| I (vowel or consonant) anywhere in word ${ }^{23}$ | i |
| II at end of word | ij |
| II elsewhere in word | ii |
| V (vowel or consonant) at beginning of word | v |
| V (vowel or consonant) elsewhere in word | u |
| VV representing single letter ${ }^{24}$ | vv |

## 245 field - Title Statement



| Forms of W |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Source | Transcription | Example | Transcription of example | Notes |
| VV | vv | VVbole | vvhole |  |
| WV | w | W HOLE | whole |  |
| 2 V | w | 2verfic | weysse |  |

$\ddagger$ The workes of that learned and reuerend diuine, Iohn White, Doctor in Diuinitie : $\ddagger \mathrm{b}$ Together with a defence of The way to the true church, in answere to a popish treatise, written by T.W.P. entituled White died blacke / $\ddagger \subset$ By Francis White Doctor in Diuinitie and Deane of Carlile.

| Uppercase letterform to be converted | Lowercase conversion |
| :--- | :--- |
| I (vowel or consonant) anywhere in word ${ }^{23}$ | i |
| II at end of word | ij |
| II elsewhere in word | ii |
| V (vowel or consonant) at beginning of word | v |
| V (vowel or consonant) elsewhere in word | u |
| VV representing single letter ${ }^{24}$ | vv |

## 245 field - Title Statement

## THE ENGLISH SPANISH PILGRIME.

A NEVV DI'SCOVERIE OF SPANISH POPERY. AND IESVITICALL STRATAGEMS.?
VVith the eftate of the Englifh Pentioners and Fugitiues vnder the King of Spaines Dominions, and elfe where at this prefent.
Alfolaying open the new Order of the Iefuis trices and preaching Numnes.
Compofed by fames Wadfiorth Gentlem>,
newly conuerted into his true mothers bofone, the Church of England, with the motiues why he \It the Sea of Rome; a late Pentioner to his Maiefty of paine, and nominated his Captaine in Flawders: Sonne to $\mathrm{M}^{\text {² }}$. Iames wad fworth, Bachelor of Diuinity, fometime of Emanzell Colledge in the Vniuerfity of

Cambrides, who wasperuerted in the yere
1604. and late Tutor to Donis Marsa Infansa of Spaine.

> Publifhed by Authority.

Printed at London by T.C.for Michael Sparke, dwelling at the blue Bible in Greene-Arbor, 1630 .

VVith the eftate of the Englifh Pentioners and Fugitiues vnder the King of Spaines Dominions, andelfe where at this prefent.
Alfo laying open the new Order of the Iefuis trices and preaching Nunnes.

Compofed by fames Wadiworth Gentleman, newly conuerted into his true mothers bofome, the Church of England, with the motiues why he left the Sea of Rome; a late Pentioner to his Maiefty of Spaine, and nominated his Captaine in Flamders: Sonne to $\mathrm{M}^{\mathrm{r}}$. Lames wad fworth, Bachelor of Diuinity, fometime of Emanuell Colledge in the Vniuerfity of Cambridge, who wasperuerted in the yeere 1604. and late Tutor to Donis Marsa

Infanta of Spaine.

## 245 field - Title Statement

## THE ENGLISH SPANISH PILGRIME.

 A NEVV DI'SCOVERIE OF SPANISH POPERY. AND IESVITICALL STRATAGEMS.?VVith the eftate of the Englifh Pentioners and Fugitiues vnder the King of Spaines Dominions, andelfe where at this prefent.
Alfo laying open the new Order of the Iefuis tricesand preaching Nunnes.
Compofed by fames Wadfworth Gentleman, newly conuerted into his true mothers bofome, the Church of England, with the motiues why he left the Sea of Rome; a late Pentioner to his Maiefty of Spaine, and nominated his Captaine in Flanders: Sonne to $\mathrm{M}^{\text {r }}$. Iames wad fworth, Bachelor of Diuinity, fometime of Emanuell Colledge in the Vniuerfity of ime of Emanuell Colledge in the vniuerity of
Cambridge, who was peruerted in the yeere 1604 and late Tutor to Donia Marsia Infansa of Spaire.

> Publifhed by Authority.

Printed at London by T.C.for Michnel Sparke, dwelling at the blue Bible in Greene-Arbor, 1630 .
$\ddagger$ The English Spanish pilgrime. Or, A nevv discouerie of Spanish popery, and lesuiticall stratagems: $\ddagger \mathrm{b}$ VVith the estate of the English pentioners and fugitiues vnder the King of Spaines dominions, and else where at this present. Also laying open the new order of the lesuitrices and preaching nunnes. Composed by James Wadsworth Gentleman, newly conuerted into his true mothers bosome, the Church of England, with the motiues why he left the Sea of Rome; a late pentioner to his Maiesty of Spaine, and nominated his captaine in Flanders / $\ddagger \subset$ sonne to Mr. Iames Wadsworth, Bachelor of Diuinity, sometime of Emanuell Colledge in the Vniuersity of Cambridge, who was peruerted in the yeere 1604. and late tutor to Donia Maria Infanta of Spaine. Published by authority.

## 245 field - Title Statement

# Fifcus Papalis. 

Catalogus Indulgentiarum \& Reli, quiarum feptem principalium Ecclefiarum vrbis Romæ.

Ex vetufto Manuf cripto codice vere ơ fideliter defcriptus.

A part of the Popes Exchequer, That is
A Catalogue of the Indulgences and Reliques belonging to the feauen principall Churches in Rome.
Laying downe the fpirituall riches and infinite treafure.
which (as fure as the Pope is holy \& true) are tobe found
in the Catholike Roman Church, whereof the poore
Heretikes is England baute not one Mite.
Taken out of an antient Manufcript, and tranflated
Together with
Certaine notes and Comments explaning the more difficultplace, for the eafe and helpe of good Catholikes, who had beft goe to Rome, to trie the vertue of the glorious Indulgences.

## 245 field - Title Statement

## Fifcus Papalis.

Catalogus Indulgentiarum \& Relii. quiarum /eptem principalium ECclefiarum vrbis Romæ.

Ex vetuffo Manuf cripto codice vere ơ fideliter defcriptus.

A part of the Popes Exchequer, That is
A Catalogue of the Indulgences and Reliques belonging to the feauen principall Churches in Rome.
Laying downe the fpirituall riches and infinite treafure
which (as fure as the Pope is holy \& e true) are tobe found
Catholike Roman Church, whereof the poore
Taken out of an antient Manufcript, and tranflated Together with
Certaine notes and Comments explaning the more difficult. place, for the eafe and helpe of good Catholikes, whe had beft goe to Rome, to trie the vertue of the glorious Indulgences.

Printed by Nicholas Okes, for George Norton, and axe to be fold at his Shop neere Temple-barre.
$\ddagger a$ Fiscus papalis. Siue Catalogue indulgentiarum \& reliquiarum septem principalium ecclesiaru vrbis Romae. Ex vetusto manuscript codice vere \& fideliter descriptus = $\ddagger \mathrm{b}$ A part of the Popes exchequer, that is a catalogue of the indulgences and reliques belonging to the seauen principall churches in Rome ... / ұс By a Catholicke diuine.

## 246 - Varying Form of Title

- Varying forms of title associated with the item (245)
- Only give a varying form a the short title in 245 i.e. between $\ddagger a$ and $\ddagger \mathrm{b}$
- Use field 246 if a title differs substantially from the title statement in field 245 or if it contributes to further identification of the item
- Also use field 246 for tracing portion of the title

First indicator:
1 To generate a title added entry
3 A title search will retrieve but
the added entry does not display
$\rightarrow$ Either work on Alma and seem
to work the same way

Morbus anglicus
Anatomy of consumptions
Advice against the plague

Second indicator:
0 Portion of title
1 Parallel title
2 Distinctive title
3 Other title
4 Cover title
5 Added title page title
6 Caption title
7 Running title
8 Spine title

## 246 - Varying Form of Title



24514 扌a P. Rami veromandui, regii professoris, Dialecticae libri duo : $\ddagger \mathrm{b}$ recèns in usum scholarum hâc formâ distinctiùs $\mathbb{\&}$ emendatiùs excusi.

## 24610 扌a Dialecticae libri duo

## 246 - Varying Form of Title

INSTITUTIONUM
ETHICARUM, sive
STATERE MORVM, Aptis Rationum momentis librate,

TOMUS PRIMUS.
Complectens Mores, circa Ama. bilia Homini.

Authore
THOMA ANGEO
ex Albiis Ealt-Saxonums.
DAN. 5
Appenfus es in Statera, ơ inventus es,
24510 ұa Institutionum ethicarum, sive, Staterae morum, aptis rationúm momentis libratae, tomus primus[-tertius] / $\ddagger \subset$ authore Thoma Anglo ex albiis.

2463 _ $\ddagger$ Institutionum ethicarum, sive, Staterae morvm, aptis rationúm momentis libratae, tomus primus[-tertius]

## 246-Varying Form of Title

## 24514 扌a The vvorkes of Mr. Iohn VVeemse of Lathocker in Scotland : $\ddagger \mathrm{b}$ in three volumes. [...]

2463 _ $\ddagger$ a The workes of Mr. John Weemse of Lathocker in Scotland

## 246 - Varying Form of Title



24514 扌a The workes of that learned and reuerend diuine, Iohn White, Doctor in Diuinitie: $\ddagger \mathrm{b}$ Together with a defence of The way to the true church, in answere to a popish treatise, written by T.W.P. entituled White died blacke
/ $\ddagger \subset$ By Francis White Doctor in Diuinitie and Deane of Carlile.

2463 _ $\ddagger$ The workes of that learned and reverend divine, John White, Doctor in Divinitie

## 246 - Varying Form of Title

## THE ENGLISH SPANISH PILGRIME.

A NEVV DİSCOVERIE OF SPANISH POPERY.

AND IESVITICALL STRATAGEMS.?
VVith the eftate of the Englifh Pentioners and Fugitiues vnder the King of Spaines Dominions, andelfe where at this prefent.
Alfo laying open the new Order of the Iefuis trices and preaching Numnes.
Compofed by Fames Wadfivorth Gentleman, newly conuerted into his true mothers bofome, the Church of England, with the motiues why he left the Sea of Rome; a late Pentioner to his Maiefty of Spaine, and nominated his Captaine in Flanders: Sonne to $\mathrm{M}^{\mathrm{r}}$.

## 246 - Varying Form of Title



24510 ұa Fiscus papalis. Siue Catalogus indulgentiarum \& reliquiarum septem principalium ecclesiaru vrbis Romae. Ex vetusto manuscript codice vere $\&$ fideliter descriptus $=\ddagger \mathrm{b}$ A part of the Popes exchequer, that is a catalogue of the indulgences and reliques belonging to the seauen principall churches in Rome ... / $\ddagger \subset$ By a Catholicke diuine.

2463 _ $\ddagger$ Fiscus papalis. Sive Catalogus indulgentiarum \& reliquiarum septem principalium ecclesiaru urbis Romae. Ex vetusto manuscript codice vere $\&$ fideliter descriptus

2463 _ $\ddagger$ Catalogus indulgentiarum \& reliquiarum septem principalium ecclesiaru urbis Romae. Ex vetusto manuscript codice vere $\&$ fideliter descriptus

24611 ғa Part of the Popes exchequer, that is a catalogue of the indulgences and reliques belonging to the seauen principall churches in Rome

## 246 - Varying Form of Title



24513 扌a An exposition with practical observations continued upon the eighth, ninth, and tenth chapters of the prophesy of Hosea: $\ddagger \mathrm{b}$ Being first delivered in several lectures at Michaels Cornhil, London / $\ddagger c$ By Jeremiah Burroughs. Being the sixth book published by Thomas Goodwin, Willia Greenhil, Sydrach Simpson, William Bridge, John Yates, Will. Adderly.

24617 Ғa Exposition of the prophesie of Hosea
 prophesie of Hosea.

## 250 field - Edition Statement


$\ddagger$ The eleventh edition.
$\ddagger a$ The eleventh edition / $\ddagger b$ augmented and corrected ...

## 260 - Publication, Distribution, etc.

## The Country

And the
VARIETIE,
Two COMEDIES,
Written by a Perion of HONOR.

Lately prefented by H is
MAJESTIES Servants, at
the Black-Fryers.
LONDON
Printed for Hum: Robinjon at the Three
Pidgeons, and Hum: Mojeley ar the
Priakes Armes in St. Pauls Church--yard. 1649.
$\ddagger$ London: $\ddagger \mathrm{b}$ printed for Hum: Robinson at the Three-Pidgeons, and Hum: Moseley at the Princes Armes in St. Payls Churchyard, $\ddagger \subset 1649$.

7001 _ $\ddagger a$ Moseley, Humphrey, $\ddagger \mathrm{d}-1661$, $\ddagger \mathrm{e}$ publisher. 7001 _ $\ddagger$ Robinson, Humphrey, $\ddagger \mathrm{d}$-1670, $\ddagger$ p publisher.

MARC Code List for Relators
https://www.loc.gov/marc/relators/relaterm.html

## 260 - Publication, Distribution, etc.

- If the place of publication is given in a different language, supply the modern name in square brackets
- If the date is in inverted Cs (turned Cs / apostrophic characters), transcribe it in Roman numerals and add a 500 note

| CI〕 | M <br> D | CIJIJCC v | MDCCV | Inverted $\mathbf{C}$ used to <br> form Roman numeral <br> $\mathbf{M}$ or $\mathbf{D}$ is called an <br> apostrophus |
| :--- | :--- | :--- | :--- | :--- |

DCRM(B), Appendix
G. Early

Letterforms And
Symbols

- If the information is in a different order on title page, organise it in the order prescribed by subfields and add a 500 note

260 _ _ $\ddagger a$ Cantabrigiae [Cambridge]: $\ddagger b$ Ex officina Rogeri Danielis, almae academiae typographi. Et veneunt per Petrum Scarlet, $\ddagger \subset$ MDCXL. [1640]

500 _ _ $\ddagger$ Imprint date in apostrophic characters.
500 _ _ $\ddagger$ Imprint date in apostrophic characters; date precedes bookseller's name in imprint.

## 260 - Publication, Distribution, etc.

$\ddagger$ Cantabrigiae [Cambridge] : 扳 Ex officina Rogeri Danielis, almae academiae typographi. Et veneunt per Petrum Scarlet, $\ddagger c$ MDCXL. [1640]

7001 _ $\ddagger$ Daniel, Roger, $\ddagger$ p printer.
7001 _ $\ddagger a$ Scarlet, Peter, $\ddagger d$ active 1590-1640, $\ddagger \mathrm{e}$ bookseller.

## 300 - Physical Description

## $\ddagger a$ Pagination

- Count all pages including blanks belonging to the bibliographical work (i.e. not binding leaves)
- Include any blank pages that form part of the outer gatherings and add a 500 note:
First leaf is blank, Leaf A4 is blank, etc.
- Note changes from roman to Arabic numerals:
xiv, 15-270 p.
- Transcribe roman numerals uppercase or lowercase as they appear
- Add the number of plates, mention if they are folded

300 _ _ $\ddagger$ [12], 275, [1] p., [1], XII leaves of plates (some folded)
All plates except the frontispiece are numbered consecutively

## 300 - Physical Description

## $\ddagger \mathrm{b}$ Illustration

- Do not regard the following objects as illustrations:
$>$ illustrated title pages or added illustrated title pages as illustrations $>$ ornaments (e.g., head-pieces, vignettes, tail-pieces, printers' devices)
$>$ tables
- To indicate the presence of illustration, use the abbreviation "ill."
- Specify particular types of illustrations. Use in alphabetical order one or more such terms as the following: coats of arms, diagrams, facsims., forms, geneal. tables, maps, music, plans, ports.

300 _ _ $\ddagger \mathrm{a}$ [12], 275, [1] p., [1], XII leaves of plates : $\ddagger \mathrm{b}$ ill., maps, port.

- Replace "ill." with terms specifying particular types of illustrations if the particular types are the only illustrations in the publication

300 _ _ $\ddagger \mathrm{a}$ [12], 275, [1] p., [1], XII leaves of plates : 抽 maps

## 300 - Physical Description

## $\not \ddagger \subset$ Size and format

- Measure the height of the binding, not of the pages
- Add in brackets the format of the book using the following abbreviations: fol., 4to, $8 \mathrm{vo}, 12 \mathrm{mo}, 16 \mathrm{mo}, 24 \mathrm{mo}$

300 _ _ $\ddagger \mathrm{a}$ [12], 275, [1] p., [1], XII leaves of plates : 抽 maps ; $\ddagger \mathrm{c} 32 \mathrm{~cm}$. (fol.) 300 _ _ $\ddagger \mathrm{axvi}, 139,[3]$ p., [3] leaves of plates : $\ddagger \mathrm{b}$ ill. ; $\ddagger \mathrm{c} 20 \mathrm{~cm}$. (4to)

## 500 - General notes

General information for which a specialized 5XX note field has not been defined. Standard order of notes drawn up by AACR2 and expanded by DCRM(B):

1. Nature, scope, or artistic form

500 _ _ $\ddagger$ In verse.
500 _ _ $\ddagger$ A satire against William Pulteney.
2. Language and script of publication; translation or adaptation

500 _ _ $\ddagger$ Translation of: Gulliver's travels.
500 _ _ $\ddagger a$ First title words transliterated from the Greek scripts.
3. Source of description; source of title proper

500 _ _ $\ddagger$ Caption title.
500 _ _ $\ddagger$ Title from colophon.
4. Variations in title (also in 246)

500 _ _ $\ddagger$ Additional engraved title reads: Artis rationis ad mentem nominalium libri 3. 500 _ _ $\ddagger$ Running title reads: Wheresoeuer you see me, trust to your selfe.
5. Parallel titles and other title information (also in 740)

500 _ _ $\ddagger$ "A collection of papers relating to the County Hospital for Sick and Lame, \&c." has separate title-page and pagination.

## 500 - General notes

## 6. Statements of responsibility (with 700)

500 _ _ $\ddagger$ Dadication signed: Increase Mather.
500 _ _ $\ddagger$ Attributed to Jonathan Swift. See Teerink. (with a citation in 510)
500 _ _ $\ddagger$ Attributed to Daniel Defoe (cf. J.R. Moore. Defoe, 511); attribution challenged by Secord.
(700 1_ ұa Defoe, Daniel, $\ddagger d 1661 ?-1731$, $\ddagger \mathrm{e}$ attributed name.)
500 _ _ $\ddagger$ Engraved frontispiece signed: M:vdr Gucht sculp:.
(700 1_ $\ddagger a$ Gucht, Michael van der, $\ddagger d$ 1660-1725, $\ddagger$ e engraver.)
7. Edition and bibliographic history

500 _ _ $\ddagger$ A reissue of the 1756 edition, without the plates.
500 _ _ $\ddagger$ Sequel to: Mémoires d'un médecin.

## 8. Publication

500 _ _ $\ddagger$ Date and place of imprint from ESTC.
500 _ _ $\ddagger$ Imprint date in apostrophic characters; date precedes
bookseller's name in imprint.
500 _ _ $\ddagger$ Printed by William Bowyer.
500 _ _ $\ddagger$ Printer's device on title page.
500 _ _ $\ddagger$ The last leaf bears the printer's device.

## 500 - General notes

## THE

B V CKLER
OF THE FAITH:
OR,
A DEFENCE OF THE CONFESSION OFFAITH OF THE reformed Churches in France, againtt the Ob. iections of M. Arnoux the Iefuite.
Wherein all the principall Controverfies betweene thereformed Churches and the Church of Rome are decided.
Written in French by Peter du Moulin Minifter of she word of God in Paris : and now tranflatedinto English.

ThefecondEdition.


Printed by Richard Field for $1<$ athasael Nembery. 1623.

500 _ _ 扌a Printer’s device on title page: "Framed device of an anchor suspended by a hand from the clouds, with Anchora Spei. The device passed to Jacquelin Vautrollier in 1587. Passed to Richard Field in 1588-89. Passed to George Miller (and Richard Badger) in 1624"--McKerrow.

510 4_ McKerrow, R.B. Printers' \& Publishers' Devices in England and Scotland 1485-1640, $\ddagger \subset 192$

## 500 - General notes

## 9. Signatures

Give these signature details according to the formula in
Philip Gaskell's A New Introduction to Bibliography (see p. 328-332)
List of signatures with by number of leaves per gathering
500 _ _ $\ddagger$ Signatures: $\mathrm{pi}^{2} \mathrm{~B}-\mathrm{C}^{4} \mathrm{D}^{2} \mathrm{E}-\mathrm{G}^{4} \mathrm{H}^{2}$ 。
' pi ' used when the first gathering is unsigned (no signature)
If signatures are in Greek scripts, transcribe them
If gathering signed with a symbol, use the name of the symbol in square brackets
[dagger]
[dagger]
(Comment: Gathering is signed with $\dagger$ )
(Comment: Gathering is signed with $\dagger$ )
[double dagger]
[double dagger]
(Comment: Gathering is signed with $\ddagger$ )
(Comment: Gathering is signed with $\ddagger$ )
[fist]
[fist]
(Comment: Gathering is signed with $0 \stackrel{( }{\mathbf{f}}$ )
(Comment: Gathering is signed with $0 \stackrel{( }{\mathbf{f}}$ )
[fleuron]
[fleuron]
(Comment: Gathering is signed with
(Comment: Gathering is signed with

## 500 - General notes

## 10. Physical description

Make a note on important physical details that are not already included in the physical description area, if considered important.

500 _ _ $\ddagger$ Frontispiece on leaf A1.
500 _ _ $\ddagger$ Engraved portrait of author on title page.
500 _ _ $\ddagger$ Errata at foot of final page.
500 _ _ $\ddagger$ Imprimatur on title page verso.
500 _ _ $\ddagger$ Leaf C3 mis-signed C2.
500 _ _ $\ddagger$ Numerous errors in pagination.
500 _ _ $\ddagger$ Page xxx misnumbered 'zzz'.
500 _ _ $\ddagger$ Printed in red and black.
500 _ _ $\ddagger$ Text and register continuous despite pagination.
500 _ _ $\ddagger$ The first and last leaves are blank.
500 _ _ $\ddagger$ Title page framed with ornamental woodcut border.
500 _ _ $\ddagger$ With a final advertisement leaf.
500 _ _ $\ddagger$ With a half-title.
500 _ _ $\ddagger$ Woodcut initials, head- and tail-pieces.

## 500 - General notes

## 11. Accompanying material

12. Series
13. Dissertations
14. References to published descriptions (use 510)
15. Summary
16. Contents

500 _ _ $\ddagger$ Errata at foot of final page.
500 _ _ $\ddagger$ Includes index.
500 _ _ $\ddagger$ With an errata slip.

500 - General notes


500 _ _ $\ddagger$ Title page framed within double ruled border.

500 _ _ $\ddagger$ Title page framed within elaborate decorative border.


500 - $\ddagger$ $\ddagger$ Title page framed within ornamental woodcut border.


500 _ _ $\ddagger$ a Title page framed within mourning border.

## 500 - General notes



> his life, which opinion
> Navigators, but the hath fince been found out by think, all impoffible that is unknown unto them. But put the cafe many went about to finde ral 1 hilofophy is yet they might finde in the natuthat they did not expeet, which might prove very beneficial to them; or put the cafe ten thoufand fhould go ten thoufand wayes to feek for a cabinet of precious Jewels, and all fhould miffe of it but his good fortune, or induftry? this were agreat in$\begin{gathered}\text { juftice. } \\ \text { But }\end{gathered}$
> But ignorance and envy ftrives to take off the it ; and thofe that write muft arm themfelves with negligence againft cenfure.
> For my part I do, for I verily beleeve, that ignorance and prefent envie will flight my book; $\begin{aligned} & \text { yet I make no queftion, when envy is worn } \\ & \text { out by time, butunderftanding will remember me }\end{aligned}$ in after ages, when I am changed from thislife ; but I had rather live in a general remembrance, then in a particular life.

- Old Library


## 501 - With Note

Use to describe other items physically bound with the item you are cataloguing.
Volumes made of several books bound together are called bound-withs or sammelbands

When only two items are bound together:
501 _ _ $\ddagger a$ Queens' copy at M.19.7(1) bound first with: Thirlby, Styan.
An answer to Mr. Whiston's seventeen suspicions concerning Athanasius. 1712. $\ddagger 5$ UkCU-QUE
501 _ _ $\ddagger a$ Queens' copy at M.19.7(2) bound second with: Bancroft, Richard. Dangerous positions and proceedings. 1712. $\ddagger 5$ UkCU-QUE

## 501 - With Note

When three to eight items are bound together: 501 _ _ $\ddagger$ Queens' copy at M.19.20(4) bound with: (1) Coward, William. The grand essay. 1704 -- (2) Le Fevre, Isaac An historical account of the sufferings and death of the faithful confessor and martyr, M. Isaac le Fevre. 1704 -- (3) Hog, William. Solomonis Cantici canticorum paraphrasis poetica. 1699 -- (4) King, William. A journey to London, in the year, 1698. 1698 -- (5) Collier, Jeremy. Mr. Collier's dissuasive from the play-house. 1703. $\ddagger 5$ UkCU-QUE

When dealing with a volume of pamphlets, use a 599 instead: 599 _ _ $\ddagger$ Queens' copy at P.245(4) is item 4 in a volume of pamphlets. $\ddagger 5$ UkCU-QUE

## 501 - With Note

When three to eight items are bound together: 501 _ _ $\ddagger$ Queens' copy at M.19.20(4) bound with: (1) Coward, William. The grand essay. 1704 -- (2) Le Fevre, Isaac An historical account of the sufferings and death of the faithful confessor and martyr, M. Isaac le Fevre. 1704 -- (3) Hog, William. Solomonis Cantici canticorum paraphrasis poetica. 1699 -- (4) King, William. A journey to London, in the year, 1698. 1698 -- (5) Collier, Jeremy. Mr. Collier's dissuasive from the play-house. 1703. $\ddagger 5$ UkCU-QUE

When dealing with a volume of pamphlets, use a 599 instead: 599 _ _ $\ddagger$ Queens' copy at P.245(4) is item 4 in a volume of pamphlets. $\ddagger 5$ UkCU-QUE

## 504 - Bibliography, Etc. Note

Same use as in any other bibliographic record 504 _ _ $\ddagger$ Includes bibliographical references.

## 505 - Formatted Contents Note

Same use as in any other bibliographic record 5050 _ $\ddagger \mathrm{a}$ pt. 1. General observations -- pt. 2. Methodology -- pt. 3. Initial phase.

First indicator:

- $0=$ Complete
- 1 = Incomplete
- 2 = Partial

Second indicator blank
All information is recorded in a single occurrence of subfield $\ddagger \mathrm{a}$.

## 510 - Citation/References Note

- Extensively used in rare books cataloguing
- To cite anywhere in a union catalogue or scholarly work
- To provide full citations for anything given in other 5XX notes
- Citation follows formatting prescribed by Standard Citation Forms for Rare Materials Cataloging (https://rbms.info/scf/)

5104 _ $\ddagger$ English short title catalogue, $\ddagger c$ R16163
5104 _ $\ddagger$ a Wing, D. 500 _ _ $\ddagger$ Printer’s device on title page: "Framed device of an England, Scotland, I English books printe キc D2257 5104 _ 扌a Pollard, A England, Scotland, 1475-1640 (2nd ed.) anchor suspended by a hand from the clouds, with Anchora Spei. The device passed to Jacquelin Vautrollier in 1587. Passed to Richard Field in 1588-89. Passed to George Miller (and Richard Badger) in 1624"--McKerrow.

5104 _ McKerrow, R.B. Printers' \& Publishers' Devices in England and Scotland 1485-1640, ұc 192

## 561 - Ownership and Custodial History

## Provenance area

- Use to record any provenance, or previous ownership, evidence found in the item you are cataloguing
- Describe the evidence by giving
$>$ the century
$>$ the type of evidence (inscription, bookplate, bibliographical notes, etc.)
$>$ the name of the person
$>$ transcription
See CILIP Guidelines for the Cataloguing of Rare Books
https://archive.cilip.org.uk/sites/default/files/docum ents/Guidlines\%20for\%20the\%20Cataloguing\%20of\%20Ra re\%20Books.pdf

Provenance Research


David Pearson

## 561 - Ownership and Custodial History

ACAD - A Cambridge Alumni Database http://venn.lib.cam .ac.uk/Documents/ acad/2018/search2018.html

## INSCRIPTIONS



561 _ _ $\ddagger$ 17th-century inscription on front flyleaf of Michael Belke, Fellow of Queens' College: 'Mich[ael]: Belke Coll: Regin 1659'. $\ddagger 5$ UkCU-QUE

655 _ 7 ұa Inscriptions (Provenance) $\ddagger z$ England $\ddagger y$ 17th century. $\ddagger 2$ rbprov $\ddagger 5$ UkCU-QUE
7001 _ $\ddagger a$ Belke, Michael, $\ddagger d-1681$, $\ddagger$ e former owner. $\ddagger 5$ UkCU-QUE

## 561 - Ownership and Custodial History

To understand prices in early modern England:
http:/ / www.nationalarchive s.gov.uk/palaeography/quic k_reference.htm\#money

## E.1.37: <br> REPROOFE OF

 M. Docr. ABBOTSDEFENCE, OF THE
CATHOLIKEDE。
FORMEDEY M. W. Per.
kins.

## PRICES

561 _ _ $\ddagger$ Price on title page: '6d' with bookseller’s code. $\ddagger 5$ UkCU-QUE
655 _ 7 ұa Prices (Provenance) $\ddagger z$ England $\ddagger \mathrm{y}$ 17th century. $\ddagger 2$ rbprov $\ddagger 5$ UkCU-QUE
655 _ 7 ұa Codes (Provenance) $\ddagger z$ England $\ddagger \mathrm{y}$ 17th century. $\ddagger 2$ rbprov $\ddagger 5$ UkCU-QUE

## 561 - Ownership and Custodial History

## BOOK LABELS



561 _ $\ddagger$ From the bequest of Isaac Milner, mathematician and President of Queens' College, with his donor label inside front board: 'Bibliothecae Collegii Reginalis Isaacus Milner, S.T.P. nuper praeses legavit M.DCCC.XX.' $\ddagger \ddagger 5$ UkCU-QUE

655 _ 7 ¥a Bookplates (Provenance) $\ddagger z$ England $\ddagger y$ 19th century. $\ddagger 2$ rbprov $\ddagger 5$ UkCU-QUE
7001 _ $\ddagger a$ Milner, Isaac, $\ddagger \mathrm{d}$ 1750-1820, $\ddagger \mathrm{f}$ former owner. $\ddagger 5$ UkCU-QUE

## 561 - Ownership and Custodial History



BOOKPLATES
561 _ _ ұa 18th century armorial bookplate on front pastedown of Thomas Walker, Queens’ Fellow and Doctors' Commons, with motto: 'Studiis et rebus honestis'. $\ddagger 5$ UkCU-QUE

655 _ $7 \not \ddagger a$ Bookplates (Provenance) $\ddagger z$ England $\ddagger y$ 18th century. $\ddagger 2$ rbprov $\ddagger 5$ UkCU-QUE
7001 _ $\ddagger$ Walker, Thomas, $\ddagger \mathrm{d}-1784, \ddagger$ former owner. $\ddagger 5$ UkCU-QUE

## 563 - Binding Information

ENGLISH B00KBINDING STYLES

1450-1800


## 563 - Binding Information



## 563 - Binding Information



## 563 - Binding Information



Queens'

## 563 - Binding Information



## 563 - Binding Information

Binding description:

- Century
- Place
- Leather type
- Covers (decorations, tie holes with remains of ties)
- Board edges (fillets, rolls, hatchings)
- Turn-ins (fillets, rolls, hatchings)
- Edges (gilt, sprinkled red/blue, yellow, marbled)
- Spine (numbers of raised bands, panels)
- Endpapers (marbled, printers'/manuscript waste)

Use appropriate 655:
655 _ 7 ұa Sheepskin bindings (Binding) $\ddagger z$ England $\ddagger y$ 17th century. $\ddagger 2$ rbbin $\ddagger 5$ UkCU-QUE
655 _ 7 ұa Marbled edges (Binding) $\ddagger z$ England $\ddagger y$ 17th century.
$\ddagger 2$ rbbin $\ddagger 5$ UkCU-QUE

## 563 - Binding Information



$$
563 \text { _ _ } \ddagger a 17 \text { th-century calf }
$$ with gilt-tooled concentric frames composed of triple fillets, cornerpieces to inner frames

## 563 - Binding Information



563 _ _ $\ddagger \mathrm{a}$ 17th-century sheepskin with blind-tooled double fillets, additional vertical fillets parallel to spine

## 563 - Binding Information



British Armorial Bindings

## 563 - Binding Information

563 _ _ $\ddagger$ 16th-century armorial calf with coat of arms of Thomas Wotton, sheriff of Kent, intials 'T H', and gilt-tooled concentric frames with cornerpieces on covers; full gilt edges; spine with five raised bands, blind-tooled fillets and gilt-stamped ornaments. $\ddagger 5$ UkCU-QUE

655 _ 7 ұa Armorial bindings (Binding) $\ddagger z$ England $\ddagger y$ 16th century. $\ddagger 2$ rbbin $\ddagger 5$ UkCU-QUE

7001 _ $\ddagger \mathrm{a}$ Wotton, Thomas, $\ddagger \mathrm{d}$ 1521-1587, $\ddagger$ former owner. $\ddagger 5$ UkCU-QUE


## 563 - Binding Information

## Comb pattern

 marbled endpapersDecorated and Decorative Paper Collection (University of Washington Libraries) https://content.lib.washingto n.edu/dpweb/patterns.html

## 563 - Binding Information

563 _ _ $\ddagger$ Binding: 17th-century sheepskin with blind-tooled double fillets on covers; blind rolls on board edges; all edges sprinkled red; printer's waste used as rear flyleaf from an edition of John Price, A moderate reply to the citieremonstrance, London, 1646, leaves B1 and B4. $\ddagger 5$ UkCU-QUE

655 _ 7 扌a Printed waste (Binding) $\ddagger z$ England $\ddagger y$ 17th century. $\ddagger 2$ rbbin $\ddagger 5$ UkCU-QUE

7001 _ 扌a Price, John, ұc Citizen of London. $\ddagger \mathrm{t}$ Moderate reply to the citie-remonstrance. $\ddagger 5$ UkCU-QUE


## 599 - Copy notes

If anything is missing in your volume, make a 599 note:
599 _ _ $\ddagger$ Queens’ copy imperfect: title page and all after leaf D4 wanting. $\ddagger 5 \mathrm{UkCU}$-QUE

599 _ _ $\ddagger$ Queens' copy wants leaves of plates. $\ddagger 5$ UkCU-QUE

Anything particular to your copy which should be added in a 599

## 6XX - Subject Access Fields-General Information

## 600 to 651

6000 _ $\ddagger$ Elizabeth $\ddagger \mathrm{b}$ I, $\ddagger \subset$ Queen of England, $\ddagger \mathrm{d}$ 1533-1603.
$61020 \ddagger$ a Catholic Church $\ddagger \vee$ Controversial literature.
650 _ 0 ұa Science, Ancient.
650 _ 0 ұa Theology $\ddagger v$ Early works to 1800.
650 _ 0 ұa Bible and science $\ddagger v$ Early works to 1800.
651 _ 0 ұa Greece $\ddagger x$ Description and travels $\ddagger v$ Early works to 1800.
651 _ 0 ұa Great Britain $\ddagger x$ History $\ddagger y$ 1760-1789.
See H 1576
Use this subdivision as a free-floating form subdivision [...] to designate individual works written or issued before 1800.
When to omit the subdivision:

- Under names of persons, corporate bodies or individuals works (except sacred works)
- Historical works; chronologies
- Under headings with dates, period subdivisions or period qualifiers
- Works of belles lettres, works about belles lettres


## 6XX - Subject Access Fields-General Information

## Note on $\ddagger v$ biography (H 1330)

- Do not subdivide a name heading for the person, use a "class of persons" with $\ddagger v$ biography
$6000^{\text {_ }} \ddagger \mathrm{a}$ Elizabeth $\ddagger \mathrm{b}$ I, $\ddagger c$ Queen of England, $\ddagger \mathrm{d}$ 1533-1603.
650 _ $0 \ddagger$ Kings and rulers $\ddagger z$ Great Britain $\ddagger v$ Biography $\ddagger v$ Early works to 1800.
- Exceptions - the subdivision can be used with four individuals:
> Shakespeare, William, 1564-1616.
$>$ Mu hammad, Prophet, -632
$>$ Jesus Christ
> Mary, Blessed Virgin, Saint


## 655 - Index Term - Genre/Form

- Terms indicating the genre, form, and/or physical characteristics of the materials being described
- Use genre terms prescribed by RBMS Controlled Vocabularies https://rbms.info/vocabularies/index.shtml
- 655 to use:
> Genre

655 _ 7 ұa Sermons. $\ddagger \mathrm{b}$ rbgenr
> Provenance evidence
655 _ 7 ұa Annotations (Provenance) $\ddagger z$ England $\ddagger y$ 17th century. $\ddagger 2$ rbprov $\ddagger 5$ UkCU-QUE
655 _ $7 \not \ddagger$ Bookplates (Provenance) $\ddagger z$ England $\ddagger y$ 17th century. $\ddagger 2$ rbprov $\ddagger 5$ UkCU-QUE
655 _ $7 \not \ddagger a$ Inscriptions (Provenance) $\ddagger z$ England $\ddagger y$ 17th century. $\ddagger 2$ rbprov $\ddagger 5$ UkCU-QUE
655 _ $7 \not \ddagger a$ Sammelbands (Provenance) $\ddagger z$ England $\ddagger y$ 17th century. $\ddagger 2$ rbprov $\ddagger 5$ UkCU-QUE


## 655 - Index Term - Genre/Form

$>$ Binding Terms
655 _ 7 ұa Blind-tooled bindings (Binding) $\ddagger z$ England $\ddagger z$ Cambridge $\ddagger y$ 17th century. $\ddagger 2$ rbbin $\ddagger 5$ UkCU-QUE
655 _ $7 \not \ddagger a$ Panel-stamped bindings (Binding) $\ddagger z$ England $\ddagger y$ 17th century. $\ddagger 2$ rbbin $\ddagger 5$ UkCU-QUE
655 _ 7 ұa Printed waste (Binding) $\ddagger z$ France $\ddagger y$ 17th century. $\ddagger 2$ rbbin $\ddagger 5$ UkCU-QUE
655 _ 7 ұa Sheepskin bindings (Binding) $\ddagger z$ England $\ddagger y$ 17th century. $\ddagger 2$ rbbin $\ddagger 5$ UkCU-QUE
655 _ 7 ұa Tree calf bindings (Binding) $\ddagger z$ England $\ddagger y$ 17th century. $\ddagger 2$ rbbin $\ddagger 5$ UkCU-QUE

## 70X-75X - Added Entry Fields

Always check authority in LOC first, then any other authority file
Related to the edition
7001 _ $\ddagger$ Erasmus, Desiderius, $\ddagger \mathrm{d}-1536$, $\ddagger \mathrm{e}$ editor.
7001 _ $\ddagger$ Mutel, Charles, $\ddagger$ translator.
7000 _ $\ddagger a$ Charles I, $\ddagger c$ King of England, $\ddagger d$ 1600-1649, $\ddagger \mathrm{fe}$ dedicatee.
7001 _ $\ddagger \mathrm{D}$ Dawson, Mary, $\ddagger \mathrm{d}$ active 1635-1637, 扌e printer.
7001 _ $\ddagger$ Scarlet, Peter, $\ddagger d$ active 1590-1640, $\ddagger$ e bookseller.
For book trade people not in LOC, check British Book Trade Index
http://bbti.bodleian.ox.ac.uk/
Always use the Advanced search

## 700 - Added Entry - Personal Name

Related to the copy
7001 _ $\ddagger$ Smith, Thomas, $\ddagger d$ 1513-1577, $\ddagger$ former owner. $\ddagger 5$ UkCU-QUE 7001 _ $\ddagger$ Dalrymple, David, $\ddagger \mathrm{d}$ 1719-1784, $\ddagger$ donor. $\ddagger 5$ UkCU-QUE $\rightarrow$ MARC Code List for Relators
https://www.loc.gov/marc/relators/relaterm.html
Author of identified printer's waste can be added in 700:
7001 _ $\ddagger$ Price, John, $\ddagger c$ Citizen of London. $\ddagger t$ Moderate reply to the citie-remonstrance. $\ddagger 5$ UkCU-QUE

## 740 - Added Entry - Uncontrolled Related/Analytical Title

Uncontrolled means that the title is not controlled through an authority file or another bibliographic record

Added titles included in volume
500 _ _ $\ddagger \mathrm{a}$ 'A discourse of the plague' has separate title page, dated 1673; pagination is continuous.
74022 扌a A discourse of the plague.
$\rightarrow$ First indicator $=$ Number of nonfiling characters Second indicator $=2$ if if it part of the text

Added title from printer's waste 7400 _ $\ddagger$ Catalogue of books, of the several libraries of the Honorable Sir William Coventry, and the Honorable Mr. Henry Coventry, sometime Secretary of State to King Charles II. $\ddagger 5$ UkCU-QUE
$\rightarrow$ Second indicator blank as it is not part of the printed text

## 752 - Added Entry - Hierarchical Place Name

Same use as in any other bibliographic record 752 _ _ $\ddagger$ England $\ddagger d$ London.

## 856 - Electronic Location and Access

Hyperlink within bib record to access digital copy in iDiscover:

## $85641 \ddagger 3$ Digitized facsimile: Queens' College Library G.3.19 $\ddagger \mathrm{u}$ https://cudl.lib.cam.ac.uk/view/PR-G-00003-00019

Pauli Aemylii Veronensis, historici clarissimi De rebus gestis Francorum : ad Christianissimum Galliarum Regem Franciscum Valesium, eius nominis primum, libri decem / ex postrema authoris recognitione. Additum est De regibus item Francorum chronicon, ad haec usque tempora studiosissimè deductum, cum rerum maximè insignium indice copiosissimo.

Paolo Emili -1529. ; Jean Du Tillet -1570 December 18. De regibus Francorum chronicon; Michel de Vascosan -approximately 1577, printer.; Thomas Smith 1513-1577, former owner.
Lutetiae [Paris] : Ex officina M. Vascosani, uia lacobaea ad insigne Fontis, M.D.L. [1550]
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## FINIS.

If you have any questions:
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